

Clerk: Mrs Julia Marshall  
Evergreen  
School Lane  
Shapwick, Bridgwater  
Somerset. TA7 9LT



Tel: 01458-210390

email: [catcotpcc@gmail.com](mailto:catcotpcc@gmail.com)

**Catcott Parish Councillors are summoned to a meeting of the Council as detailed below**

**AGENDA - 12<sup>th</sup> November 2024 - 7pm - Catcott School Hall**

1. Present and consideration of apologies
2. Declarations of interest and consideration of any dispensations required
3. Minutes of previous meeting
4. Updates arising from previous meetings and not listed
5. Somerset Councillors' reports
6. Local Community Networks (LCNs) and any actions required
7. Highways:-
  - a. Bridge refurbishment
  - b. Outstanding highways issues
  - c. Enhanced Highway Maintenance (EHM)
  - d. Mini bus parking at School and 30mph repeater signs
  - e. Problems arising
8. Flooding - emails/letters/word of mouth and information on the website
9. Rights of Way/footpaths - Rights of Way Maintenance guidance for parish councils. Trees on School footpath
10. Play Area report
11. Planning:-
  - a. Any updates on previous applications
    - i. Planning application number: 14/24/00005/AGE - Approval of reserved matters for the details of access, appearance, landscaping, layout and scale, for 14/21/00004 (Variation of Condition 2 of Planning Permission 14/20/00003 (Outline planning permission, with all matters reserved, for the erection of 2no. dwellings) to amend the approved site plan - Refused.
    - ii. 14/24/00006 - Woodcote Barn, Little Leaze Lane - Installation of windows and door, partial change of roof covering material from concrete double roman tiles to a metal sheet roof, erection of single story extension to North elevation on site of existing (to be demolished) to create boiler/plant room and the retrospective construction of a walled garden - Granted.
    - iii. 14/24/00007 - The Four Seasons, Chilton Polden Hill - Removal of Condition 4, and Variation of Conditions 1 & 5 of Planning Permission Application No.14/20/00017 (Creation of a 1.5m high landscape bund and associated landscaping works, erections of walls to vehicular access, amended floorplans, and installation of four roof-lights to north side of the barn conversion.) to amend the plans listed in schedule A, to revise the landscaping scheme and to amend the timing of the planting scheme implementation - no update.
  - b. Somerset Local Plan
  - c. Any other planning matters
12. Parish Plot - ditch clearance
13. Polden Environmental Network (PEN) - Any information and updates
14. The Pound - fastening the bench to the ground
15. War Memorial and memorial service with wreath laying
16. Dog waste bin at The Pound
17. Local Broadband provision
18. Bus shelter refurbishment
19. SALC AGM - 13<sup>th</sup> November in conjunction with Somerset Parish Conference
20. Finance
  - a. Accounts check
  - b. Clerk's salary increase in line with her contract and standing orders
  - c. Cheques for signature - incl. Clerks salary and expenses; half SLCC subscription;
  - d. Precept setting
  - e. Any other financial matters
21. Items for information, circulation, distribution - C&CD; Somewhere House correspondence; CPRE meeting
22. Items for future meeting(s)
23. Urgent correspondence
24. Date of next meeting - Tuesday 10<sup>th</sup> December 2024 in Catcott School Hall at 7pm (to be followed by festive refreshments).

Julia Marshall

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*



- 23/24 /111 **PRESENT** - Cllrs Barnett (in the Chair), Pople, Salter, Thompson and Hall.
- 23/24 /112 **ALSO PRESENT** - 7 members of the public.
- 23/24 /113 **IN ATTENDANCE** - The Clerk to the Council.
- 23/24 /114 **APOLOGIES** - were received from SClIr Munt.
- 23/24 /115 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Play Area as she is the Council's representative on the committee. Cllr Thompson declared an interest in the CVA as his wife is treasurer and he is the publicity officer. Cllr Salter declared an interest in planning at Woodcote Barn.
- 23/24 /116 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 23/24 /117 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 23/24 /118 **SOMERSET COUNCILLORS' REPORTS** - not present
- 23/24 /119 **LCNS AND ANY ACTIONS REQUIRED** - Cllr Barnett would take the questionnaire the Clerk had circulated after the previous meeting for completion.
- 23/24 /120 **HIGHWAYS:-**
- a. Bridge refurbishment - Getting quotes had proved difficult. The matter is ongoing.
  - b. Outstanding highways issues - When tendering his apologies SClIr Munt said he was waiting to contact Liam Gill, who is on holiday, regarding Little Leaze Lane.
  - c. Enhanced Highway Maintenance (EHM) - There was confusion regarding the timing of a meeting. The Clerk would get clarification.
  - d. Problems arising -
    - i. Culvert - following the very recent heavy rain there had been a flooding problem at the culvert at the end of Little Leaze Lane in the drain that runs across The Nydon.
    - ii. Grit bins and bags - Cllr Thompson had purchased a shovel for one bin but had then found another which needed a shovel. He would get another one. It was agreed that the two bags of grit in the bus shelter could be moved over to the School car park area for use on the pavements provided the school authorities were happy with the arrangement.
- 23/24 /121 **RIGHTS OF WAY/FOOTPATHS** - It was reported that a dung heap had been removed from a path. It was also understood that the dangerous trees on the school footpath will be taken down.
- 23/24 /122 **PLAY AREA REPORT** - Christmas Fayre is scheduled for 10<sup>th</sup> November. The two spring rockers have had a coat of paint.
- 23/24 /123 **PLANNING:-**
- a. Any updates on previous applications
  - i. Planning application number: 14/24/00005/AGE - Approval of reserved matters for the details of access, appearance, landscaping, layout and scale, for 14/21/00004 (Variation of Condition 2 of Planning Permission 14/20/00003 (Outline planning permission, with all matters reserved, for the erection of 2no. dwellings) to amend the approved site plan - Awaiting Committee Referral.
  - b. 14/24/00007 - The Four Seasons, Chilton Polden Hill - Removal of Condition 4, and Variation of Conditions 1 & 5 of Planning Permission Application No.14/20/00017 (Creation of a 1.5m high landscape bund and associated landscaping works, erections of walls to vehicular access, amended floorplans, and installation of four roof-lights to north side of the barn conversion.) to amend the plans listed in schedule A, to revise the landscaping scheme and to amend the timing of the planting scheme implementation - The parish council agreed they had no comments to make.

**PRESENT** - After leaving the table and joining the public Cllr Salter briefly mentioned a couple of matters concerning the application at Woodcote Barn. He then left the room before any discussion took place.

- c. 14/24/00006 - Woodcote Barn, Little Leaze Lane - Installation of windows and door, partial change of roof covering material from concrete double roman tiles to a metal sheet roof, erection of single story extension to North elevation on site of existing (to be demolished) to create boiler/plant room and the retrospective construction of a walled garden - Following discussion it was agreed to support the application.

**PRESENT** - Cllr Salter returned to the meeting.

- d. Any other planning matters - none.

23/24 /124 **PARISH PLOT** - ditch clearance has not yet taken place but it is anticipated it will be undertaken shortly.

23/24 /125 **POLDEN ENVIRONMENTAL NETWORK (PEN)** - there was a meeting on 30<sup>th</sup> September which it was felt had little relevance to us although it is understood that trees are available for individuals to plant on their own land.

23/24 /126 **THE POUND** - Cllr Salter would look at the question of fastening the bench to the ground in the near future.

23/24 /127 **WAR MEMORIAL AND WAR VETERANS COMMEMORATION AT WAR MEMORIAL** - Cllr Thompson confirmed that the plaque had been engraved with the name of Frederick Jones and would be replaced in the near future. The Clerk would contact the requestee regarding the cost of £25.

23/24 /128 **PROVISION, SITING AND EMPTYING OF DOG WASTE BINS** - An additional bin has been ordered. The Clerk had checked with the CVA regarding the cost before placing the order.

23/24 /129 - **BUS SHELTER REFURBISHMENT** - the CVA will start work on this shortly. Repairs to the roof will be undertaken first.

23/24 /130 **FINANCE**

- a. Accounts check - The Clerk had forwarded the accounts and latest statements (to the end of August) to councillors. The accounts were approved.
- b. Cheques for signature - were approved as follows:- Chq.671 Porter Plant Hire (flailing North and Centre section of Parish Plot) £594; Chq.672 Broxap (dog waste bin) £204.00; Chq.673 J Marshall (salary and expenses) £431.33; Chq.674 A Thompson (grit shovel) £6.99; British Legion (wreath) £25.00; Chq.676 Catcott School (donation to cost of new noticeboard) £250.00; Chq.677 Catcott School (use of Hall) £200.00.
- c. Any other financial matters - funding request from Catcott Primary School - The school is in need of additional funding and following discussion it was agreed to donate £250 (using Section 137) towards a new noticeboard. The CVA have also decided to donate £250 towards this. These two donations would meet the require £500 between them. It was also agreed to increase the payment to the school for the use of the hall to £200 this year.

23/24 /131 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - CPRE; C&CD.

23/24 /132 **ITEMS FOR FUTURE MEETING(S)** - Nov - Salary rise for 2024-2025; Nov - precept.

23/24 /133 **URGENT CORRESPONDENCE** - none.

23/24 /134 **DATE OF NEXT MEETING** - Tuesday 12<sup>th</sup> November 2024 in Catcott School Hall at 7pm.

The meeting closed at 7.40.