

Clerk: Mrs Julia Marshall
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Catcott Parish Councillors are summoned to a meeting of the Council as detailed below

AGENDA - 8th October 2024 - 7pm - Catcott School Hall

1. Present and consideration of apologies
2. Declarations of interest and consideration of any dispensations required
3. Minutes of previous meeting
4. Updates arising from previous meetings and not listed
5. Somerset Councillors' reports
6. LCNs and any actions required
7. Highways:-
 - a. Bridge refurbishment
 - b. Outstanding highways issues
 - c. Enhanced Highway Maintenance (EHM)
 - d. Problems arising
8. Rights of Way/footpaths
9. Play Area report
10. Planning:-
 - a. Any updates on previous applications
 - i. Planning application number: 14/24/00005/AGE - Approval of reserved matters for the details of access, appearance, landscaping, layout and scale, for 14/21/00004 (Variation of Condition 2 of Planning Permission 14/20/00003 (Outline planning permission, with all matters reserved, for the erection of 2no. dwellings) to amend the approved site plan - Awaiting Committee Referral
 - b. 14/24/00006 - Woodcote Barn, Little Leaze Lane - Installation of windows and door, partial change of roof covering material from concrete double roman tiles to a metal sheet roof, erection of single story extension to North elevation on site of existing (to be demolished) to create boiler/plant room and the retrospective construction of a walled garden.
 - c. 14/24/00007 - The Four Seasons, Chilton Polden Hill - Removal of Condition 4, and Variation of Conditions 1 & 5 of Planning Permission Application No.14/20/00017 (Creation of a 1.5m high landscape bund and associated landscaping works, erections of walls to vehicular access, amended floorplans, and installation of four roof-lights to north side of the barn conversion.) to amend the plans listed in schedule A, to revise the landscaping scheme and to amend the timing of the planting scheme implementation.
 - d. Any other planning matters
11. Parish Plot - ditch clearance
12. Polden Environmental Network (PEN) - report of meeting 30/09/24
13. The Pound - fastening the bench to the ground and any other matters
14. War Memorial and war veterans commemoration at war memorial
15. Provision, siting and emptying of dog waste bins
16. Bus shelter refurbishment
17. Finance
 - a. Accounts check
 - b. Cheques for signature - incl. Clerks salary and expenses; Broxap - dog waste bin; flailing Parish Plot x 2 sections
 - c. Any other financial matters - funding request from Catcott Primary School
18. Items for information, circulation, distribution - CPRE
19. Items for future meeting(s) - Nov.-Salary rise for 2024-2025
20. Urgent correspondence
21. Date of next meeting - Tuesday 8th October 2024 in Catcott School Hall at 7pm.

Julia Marshall

- 23/24 /88 **PRESENT** - Cllrs Barnett (in the Chair), Pople, Salter, Thompson and Hall.
- 23/24 /89 **ALSO PRESENT** - 11 members of the public and SCllr Munt.
- 23/24 /90 **IN ATTENDANCE** - The Clerk to the Council.
- 23/24 /91 **APOLOGIES** - none received.
- 23/24 /92 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Play Area as she is the Council's representative on the committee. Cllr Thompson declared an interest in the CVA as his wife is treasurer and he is the publicity officer.
- 23/24 /93 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 23/24 /94 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 23/24 /95 **SOMERSET COUNCILLORS' REPORTS PLUS, IF APPLICABLE, LCNS AND ANY ACTIONS REQUIRED** - SCllr Munt reported on the improving status of Somerset Council's finances. There had been an overspend of £28.6m and the status was now £2m under budget. A number of senior officials are leaving. Cllr Barnett reported on the last LCN meeting he and Cllr Hall had attended. Of 18 councils only 6 were represented. There is a highways meeting coming up but as it is at 9am it is impractical for working people to attend. In future there will be four meetings per year instead of six. A questionnaire from the Frome parishes will be circulated to councillors to enable them to select the relative importance of various aspects of life.
- 23/24 /96 **HIGHWAYS:-**
- Bridge refurbishment - Cllr Salter provided the councillors with printouts of the work required together with photos. Following discussion it was agreed that Cllr Salter would investigate quotes. The Clerk will seek information on possible grants.
 - Grit bins status - all bins had been replenished. One shovel needed replacing. Cllr Thompson would see to this.
 - Drain clearing had recently been carried out in Catcott. Clerk to check whether Old School Lane and Scotts Lane had been done as the drains there were not flowing according to villagers.
 - Outstanding highways issues - No updates on previously reported potholes and yellow lining although the Clerk reported that somebody in Highways is liaising with the bus company regarding the difficulties of getting the buses through the village.
 - Enhanced Highway Maintenance (EHM) - Pilot and Volunteer Training scheme - Some details had been forthcoming. A future Clerk's meeting would have a follow up of the initial contacts made to Kier. There is the possibility that Section 8 training could be given to councillors but it is quite expensive.
 - Problems arising - Cllr Hall has reported three potholes together with pictures to Highways. There is still a problem with recycling vehicles being unable to access some of the properties along Little Leaze Lane.
- 23/24 /97 **RIGHTS OF WAY/FOOTPATHS** - Cllr Thompson said there was nothing to report.
- 23/24 /98 **PLAY AREA REPORT** - Cllr Pople reported that the Christmas Fayre is to be held on 10th November in Edington Village Hall.
- 23/24 /99 **PLANNING:-**
- Any updates on previous applications
 - 14/24/00004 - Retrospective application - demolish 2 outbuildings & erect one barn and one garage. 1 garden WC roof alteration and creation of enclosed garden room to residential dwelling - 7 Weares Lane - granted
 - 14/24/00005/AGE - Proposal: Approval of reserved matters for the details of access, appearance, landscaping, layout and scale, for 14/21/00004 (Variation of Condition 2 of Planning Permission 14/20/00003 (Outline planning permission, with all matters reserved, for the erection of 2no. dwellings) to amend the approved site plan - 6 Brook Lane - it was agreed to support this application as it was felt that the proposed development would fit in with the local infrastructure and surroundings.
 - Any other planning matters - 14/24/00006 at Woodcote Barn, Little Leaze Lane had arrived this morning but it could be considered at our next meeting.

- 23/24 /100 **PARISH PLOT** - This has been flailed. Mr Porter will now do the ditch clearance on the East (right) of the plot which he is allowed to do operating from the field next door which provides easier access.
- 23/24 /101 **POLDEN ENVIRONMENTAL NETWORK (PEN)** - Considerable discussion on this took place. It was eventually agreed that the parish council as such will not join as there were concerns regarding the Code of Conduct and Standing Orders. However, councillors were all perfectly entitled to attend the meetings as individuals provided they did so entirely outside their parish council responsibilities. It was agreed that the Clerk could put a link to the group on the Council's website. The Clerk would check on how representatives of other councils identified themselves at meetings and whether there is a formal 'sign up', etc. Some Catcott councillors would attend the next meeting to get a better understanding of the necessity for the group and also how it operates.
- 23/24 /102 **THE POUND - FASTENING THE BENCH TO THE GROUND** - it was agreed that Cllr Salter would look into the possibilities.
- 23/24 /103 **WAR MEMORIAL AND WAR VETERANS** - following discussion it was agreed that no names could be added to the structure of the war memorial itself. However, names of people who lived in Catcott at the time they served could be added to the plaque provided the cost is met by a member of the public. Cllr Thompson will be removing the plaque to clean and have it engraved.
- 23/24 /104 **PROVISION, SITING AND EMPTYING OF DOG WASTE BINS** - Cllr Thompson has moved the Steel Lane bin to Wellfield. It was agreed that the CVA donate a bin for The Pound. The Clerk to order a bin to match the existing ones.
- 23/24 /105 **BUS SHELTER REFURBISHMENT** - The bus shelter is the Parish Council's responsibility and has been repaired by us in the past. However, the CVA has very kindly offered to undertake the work involved and this offer was gratefully received.
- 23/24 /106 **FINANCE**
 - a. Accounts check - The August statements have not yet arrived but the Clerk provided printouts of the accounts and brought the July statements to the meeting for verification undertaken by two councillors.
 - b. Cheques for signature - approved as follows:- Chq.669 SALC (subscription for this year and underpaid two years' ago) £206.62; Chq.670 J Marshall (pay and expenses) £432.27.
 - c. Any other financial matters - the previous salary increase had represented the previous year. This year's increase is not expected to be notified until late October and will cover this financial year.
- 23/24 /107 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - none.
- 23/24 /108 **ITEMS FOR FUTURE MEETING(S)** - 14/24/00006 Woodcote Barn
- 23/24 /109 **URGENT CORRESPONDENCE** - none. However the Chairman again thanked the CVA for their very generous and appreciated help with both the dog bins and the bus shelter.
- 23/24 /110 **DATE OF NEXT MEETING** - Tuesday 8th October 2024 in Catcott School Hall at 7pm.

The meeting closed at 8.05pm

Chairman Date