

- 24/25 /21 **PRESENT** - Cllrs Barnett (in the Chair), Salter, Pople and Hall.
- 24/25 /22 **ALSO PRESENT** - 12 members of the public.
- 24/25 /23 **IN ATTENDANCE** - The Clerk to the Council.
- 24/25 /24 **APOLOGIES** - were received from SCllr Munt.
- 24/25 /25 **ELECTION OF CHAIRMAN FOR THE COMING YEAR AND SIGNING OF CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE** - Cllr Salter proposed Cllr Barnett; seconded by Cllr Pople. Carried. Cllr Barnett remained in the chair and signed his declaration of acceptance of office as chairman which was witnessed by the Clerk.
- 24/25 /26 **ELECTION OF VICE CHAIRMAN** - Cllr Thompson proposed Cllr Salter; seconded by Cllr Pople. Carried.
- 24/25 /27 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** Cllr Pople declared an interest in the playing field as she is the Council's representative on the committee. Cllr Thompson declared an interest in the CVA as he is on the committee and his wife is the treasurer.
- 24/25 /28 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 24/25 /29 **APPOINTMENT OF REPRESENTATIVES AS REQUIRED** - Cllr Thompson was reappointed as our footpath representative. Cllrs Barnett and Hall were reappointed as our LCN representatives. Cllr Pople was re-elected as the Playing Field representative.
- 24/25 /30 **REVIEW STATEMENT OF INTERNAL CONTROL** - This was approved unchanged.
- 24/25 /31 **RISK MANAGEMENT INCLUDING INSURANCE** - this was approved unchanged.
- 24/25 /32 **ANY MATTERS ARISING FROM THE ANNUAL PARISH MEETING** - none.
- 24/25 /33 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - the Clerk reported that English Nature had requested permission to visit the Parish Plot which she had granted.
- 24/25 /34 **SOMERSET COUNCILLORS' REPORTS PLUS, IF APPLICABLE, LCNS AND ANY ACTIONS REQUIRED** - none.
- 24/25 /35 **HIGHWAYS:-**
- a. Any updates and problems arising - a hedge outside a house caused visibility problems for some drivers. This would be rectified. Concern was expressed regarding a diversion off the A39 directing traffic to turn right (almost doubling back on itself) down the Chilton Polden road.. Concerns have already been expressed regarding this. A marker opposite the top of Scotts Lane has been knocked over. There is a lot of loose gravel on the road from the recent heavy rains. This causes a skid hazard and the gravel also gets washed into drains, blocking them.
- 24/25 /36 **RIGHTS OF WAY/FOOTPATHS** - Cllr Thompson was completing a questionnaire regarding footpath responsibilities. He would circulate this to all councillors prior to submitting it. The Clerk reported that one of the School Governors has taken on the responsibility of sorting out the problem of the dangerous trees. More trees, further along the path are also in a dangerous state. The landowner is not currently known.
- 24/25 /37 **PLAY AREA REPORT** - was given at the Parish Meeting immediately preceding this meeting.
- 24/25 /38 **PLANNING:-**
- a. Any updates on previous applications
- i. 14/23/00005 - Wellfield House - 19 Manor Road - change of use from care home to 18 x bedroom House of Multiple Occupancy - Refused.

- ii. 14/24/00001 - Cert. of Lawfulness for Proposed Use/Dev at Little Leaze, Little Leaze Lane - Erection of ancillary outbuilding to be used for studio & home office - granted.

PRESENT - Cllr Salter left the room.

- b. 14/24/00002 - 1 The Nydon (The Crown Inn) - erection of 2no. Lodges and associated landscape works - revised plans were discussed. It was agreed that the gateway was inadequate for the proposed use at only 10ft. It was also felt that it was not a safe entrance being narrow, against a hedge and so close to a one lane road in constant use by heavy machinery from the nearby contractor's yard. There is still no adequate detail of materials used - not even whether the lodges are wood or metal. Previous comments by the Council still stand.

PRESENT - Cllr Salter returned to the room and rejoined the meeting.

- c. 14/24/00003 - The Old School House, Old School Lane - extension to North elevation - Certificate of lawfulness (Catcott Parish Council has not been consulted on this one)
- d. Any other planning matters - none.

24/25 /39 **THE POUND - MAINTENANCE OF THE SEAT** - Mr Bell has kindly agreed to refurbish the seat in the Pound. It was agreed that he should be given the go ahead to purchase the necessary materials and undertake the work.

24/25 /40 **FINANCE**

- a. Accounts check - the accounts were approved.
- b. Cheques for signature - Chq.652 J Marshall (salary and expenses) £386.35; Chq.653 R Young (internal audit); Chq.654 Drainage Board (Parish Plot water rates) £31.34; Chq.655 CPRE (subscription) £40.00; Chq.656 Zurich (insurance) £327.00.
- c. Internal audit - there were no matter to bring to the Council's attention.
- d. External audit papers and declarations to sign - these were completed as follows. Certificate of Exemption was approved and signed by the Chairman and Clerk. Annual Governance Statement was completed and signed by the Chairman and Clerk. Statement of accounts was approved and had been signed by the Clerk. It was now signed by the Chairman.
- e. Any other financial matters - Insurance quotes - Agreed to go with Zurich as by far the best deal.

24/25 /41 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - CPRE; C&CD. The Clerk advised that the registers of interest needed to be checked because she was aware of at least one anomaly. She would check with individual councillors and provide appropriate forms as required.

24/25 /42 **ITEMS FOR FUTURE MEETING(S)** - provision and siting of dog waste bins.

24/25 /43 **URGENT CORRESPONDENCE** - none.

24/25 /44 **DATE OF NEXT MEETING** - Tuesday 11th June in Catcott School Hall at 7pm

The meeting closed at 8.25pm