

Clerk: Mrs Julia Marshall
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Catcott Parish Councillors are summoned to a meeting of the Council in Catcott School Hall on Tuesday 9th April 2024 at 7pm

Members of the public are asked to raise their hands if they wish to speak on an agenda item.

AGENDA

1. Present and consideration of apologies
2. Declarations of interest and consideration of any dispensations required
3. Minutes of previous meeting
4. Updates arising from previous meetings and not listed
5. Somerset Councillors' reports plus, if applicable, LCNs and any actions required
6. Highways:-
 - a. Work promised for the Next year - we need to list
 - b. War Memorial triangle
 - c. Any other updates and problems arising
7. Rights of Way/footpaths
8. Play Area report
9. Planning:-
 - a. Any updates on previous applications
 - i. 14/19/00008 - 2 Scotts Lane - Retention of existing building for use as store, garage, workshop and conversion of existing garage to ancillary accommodation - granted
 - ii. 14/23/00005 - Wellfield House - 19 Manor Road - change of use from care home to 18 x bedroom House of Multiple Occupancy - Pending Officer Allocation at 02/04/24
 - iii. 14/24/00001 - Cert. of Lawfulness for Proposed Use/Dev at Little Leaze, Little Leaze Lane - Erection of ancillary outbuilding to be used for studio & home office - no update at 02/04/24
 - b. 14/24/00002 - 1 The Nydon (The Crown Inn) - erection of 2no. Lodges and associated landscape works - for discussion and comments.
 - c. Any other planning matters
10. Parish Plot - receipt from RPA of next claim has been received
11. The Pound - request received from CVA re additional bench in commemoration of Mr & Mrs Wheeler.
12. The Pound - request received from CVA regarding the tidying up of The Pound (there is currently an agreement with Stepping Out to undertake this work but this is a one-off request with particular reference to poisonous plants).
13. Finance
 - a. Accounts check
 - b. Cheques for signature - incl. Clerks salary and expenses;
 - c. Internal & External audits
 - d. Any other financial matters - Insurance quotes update
14. Code of Conduct
15. Items for information, circulation, distribution
16. Items for future meeting(s)
17. Urgent correspondence
18. Date of next meeting - Tuesday 14th May in Catcott School Hall following the Annual Parish Meeting

Julia Marshall
Clerk to Catcott Parish Council

4 April 2024

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 23/24 /189 **PRESENT** - Cllrs Salter (in the Chair), Pople and Hall.
- 23/24 /190 **ALSO PRESENT** - SCllrs Munt and 13 members of the public.
- 23/24 /191 **IN ATTENDANCE** - The Clerk to the Council.
- 23/24 /192 **APOLOGIES** - were received and approved from Cllrs Barnett and Thompson.
- 23/24 /193 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Play Area as she is the Council's representative on the committee
- 23/24 /194 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 23/24 /195 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 23/24 /196 **SOMERSET COUNCILLORS' REPORTS - SOMERSET COUNCIL FINANCE LOCAL COMMUNITY NETWORKS** - SCllr Munt reported briefly on the Somerset County budget and the Gravity site. He also mentioned the Somerset Water Authority's new tenure strategy.
- 23/24 /197 **HIGHWAYS:-**
- a. War Memorial triangle - The Clerk had asked for the hours of no parking to be between 8am and 6pm and for the lining to be extended as far as Gamma House.
 - b. Any other updates and problems arising - the meeting was informed of the County's policy of not providing sandbags giving the reason that it is up to individuals to protect their property. A nasty pothole at the crossroads on the Scotts Lane side will be reported. Cllr Hall mentioned that he has reported 14 blocked drains directly to Highways.
- 23/24 /198 **RIGHTS OF WAY/FOOTPATHS** - The Clerk has let the School know who is responsible for the trees adjacent to the footpath. The Headteacher says that somebody has been given responsibility for contacting the householders concerned. It would be improper for the parish council to fund the work as this would benefit just one household who are actually responsible for any cost. The gate on to the school footpath needs attention.
- 23/24 /199 **PLAY AREA REPORT** - Cllr Pople reported that the Easter Egg Trail is to take place on 24th March. The hedges have been cut back. The grass has been cut.
- 23/24 /200 **PLANNING:-**
- a. Any updates on previous applications
 - i. 14/23/00005 - Wellfield House - 19 Manor Road - change of use from care home to 18 x bedroom House of Multiple Occupancy - Highways, Environmental Health and Somerset Waste Partnership have all expressed concerns as well as the Parish Council. There were many letters from residents objecting to the proposals. No other update.
 - ii. 14/19/00008 - 2 Scotts Lane - Retention of existing building for use as store, garage, workshop and conversion of existing garage to ancillary accommodation - no update.
 - b. 14/24/00001 - Cert. of Lawfulness for Proposed Use/Dev at Little Leaze, Little Leaze Lane - Erection of ancillary outbuilding to be used for studio & home office - it was agreed to support this application.
 - c. Any other planning matters - none.
- 23/24 /201 **PARISH PLOT** - No update.
- 23/24 /202 **THE POUND - REQUEST RECEIVED FROM CVA RE ADDITIONAL BENCH IN COMMEMORATION OF MR & MRS WHEELER** - As only three councillors were present it was agreed to defer this until the next meeting.
- 23/24 /203 **FINANCE**
- a. Accounts check - The Clerk would forward statements and accounts to councillors as soon as she is able to.
 - b. Cheques for signature - Chq.648 Information Commissioner (Data Protection) £40.00; Chq.649 J Marshall (Clerks salary and expenses) £ 373.75.
 - c. Any other financial matters - Clerk is currently seeking insurance quotes
- 23/24 /204 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD taken by Cllr Hall; Sorting Office - no reply received re letter of complaint regarding poor delivery service; Dog fouling - the Clerk has asked for twenty stickers; PEN (Polden Environmental Network) which is described as an action group. It was felt it would not be right for the parish council to participate officially. Avalon Marshes visitor Strategy will be contacting the Clerk to talk to her.
- 23/24 /205 **ITEMS FOR FUTURE MEETING(S)** - Code of Conduct
- 23/24 /206 **URGENT CORRESPONDENCE** - none.
- 23/24 /207 **DATE OF NEXT MEETING** - Tuesday 9th April 2024 in Catcott School Hall at 7pm

The meeting closed at 7.50pm.

Chairman

Date