

- 23/24 /26 **PRESENT** - Cllrs Barnett (in the Chair), Pople, Thompson and Hall.
- 23/24 /27 **APOLOGIES** for absence were received and approved from Cllr Salter.
- 23/24 /28 **IN ATTENDANCE** - the Clerk to the Council.
- 23/24 /29 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Playing Field as she is the Council's representative on the committee. Cllr Thompson declared an interest in the CVA as he is the Publicity Officer and his wife is the Treasurer.
- 23/24 /30 **ELECTION OF CHAIRMAN FOR THE COMING YEAR AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE** - Cllr Pople proposed Cllr Barnett and he was elected unanimously and signed his Declaration of Acceptance of Office as Chairman witnessed by the Clerk.
- 23/24 /31 **ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR** - Cllr Pople proposed Cllr Salter, who had stated that he was willing to stand if required, and he was elected unanimously.
- 23/24 /32 **APPOINTMENT OF REPRESENTATIVES FOR COMING YEAR** - Cllr Thompson was re-elected as the footpaths representative. Although no confirmation had been received it was understood that the LCNs were likely to ask for representatives to attend in person meetings to be nominated by each parish council. Cllr Barnett was elected and Cllr Hall was elected as a deputy if he is unable to attend. Cllr Pople was unanimously elected as the Council's representative on the Playing Field Committee.
- 23/24 /33 **REVIEW STATEMENT OF INTERNAL CONTROL** - had been circulated prior to the meeting and it was agreed.
- 23/24 /34 **REVIEW RISK MANAGEMENT STATEMENT** - had been circulated prior to the meeting and it was agreed.
- 23/24 /35 **ANY MATTERS ARISING FROM THE ANNUAL PARISH MEETING** - none.
- 23/24 /36 **MINUTES OF PREVIOUS MEETING** - were confirmed and signed.
- 23/24 /37 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 23/24 /38 **SOMERSET COUNCILLORS' REPORTS** - covered in the annual parish meeting and included in the appendix.
- 23/24 /39 **HIGHWAYS:-**
- a. Any updates and problems -
    - i. Little Leaze Lane - Some progress has been made with Highways agreeing to undertake the repairs required although nothing has yet been done. If this continues the farmer, having taken qualified advice, will undertake the work and charge Highways as it is a matter of health and safety.
    - ii. Sunken repair in Manor Road - no update.
    - iii. Flooding in Manor Road near Old Post Office - Highways are going to put cameras down the drain again. The Clerk had responded that we had previously been told there was a blockage and that the water also entered the Old Post Office via the side.
  - b. Problems arising and any other highway matters - The Clerk had written to the two properties along Lippetts Way which had large stones at the entrances of their drives to alert the householders to the potential dangers to themselves. There were also concerns over drain clearing and street cleaning.
- 23/24 /40 **RIGHTS OF WAY/FOOTPATHS** - the Clerk had met Justin Philcox earlier in the day when he was working in the Play Area. He had asked whether we wanted a wide or narrower stretch of the School footpath cut. It was agreed that he should cut a wide path to allow parents with children to walk

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together easily. Cllr Thompson had started strimming areas. The dead trees on the School footpath still needed to be seen to and he would chase this matter up.

- 23/24 /41 **PLAY AREA REPORT** - Justin Philcox had suggested that it would probably be a good idea to cut the grass in the play area more frequently as it had got very long. It was agreed that this would be a good thing provided the cost was not too great.
- 23/24 /42 **PLANNING:-**
- a. Any updates on previous applications
    - i. 14/23/00002 - Berts Barn, Manor Road - non-material amendment to 14/22/00004 erection of 2 storey extension to allow ground floor render finish - Refused (delegated)
  - b. 14/23/00003 - 6 Hector Road - full application - erect single storey rear extension on site of existing - it was agreed to support this application.
  - c. Any other planning matters - none.
- 23/24 /43 **PARISH PLOT** - We had been asked if seeds could be collected from the Parish Plot for use just over the Shapwick border. Seed collection would be undertaken under the guidance of representatives from both Natural England and the Somerset Wildlife Trust. It was agreed to allow this.
- 23/24 /44 **LOCAL COMMUNITY NETWORKS** - We have been invited to attend the inaugural meeting of the North Somerset - Levels and Moors Local Community Network on Monday 22<sup>nd</sup> May at 6pm in Edgar Hall, Somerton.
- 23/24 /45 **DOG WASTE BINS** - These have been ordered but have not yet arrived.
- 23/24 /46 **CORONATION MUGS AND PLAQUE** - Cllr Salter had done an excellent job organising and installing the commemorative plaque in The Pound. Most of the mugs have now gone with just a very few left.
- 23/24 /47 **FINANCE** -
- a. Accounts - had been circulated and were approved.
  - b. Internal audit report - There were no problems to bring to the attention of the Council.
  - c. Complete AGAR form for external audit - The AGAR form was completed as follows:- Annual Governance Statement was approved for signature and signed by the Clerk and Chairman; Accounting Statements were approved for signature and signed by the Clerk and Chairman
  - d. Cheques for signature - were approved as follows:- Chq.620 R Young (internal audit) £20.00; Chq.621 Arthur J Gallagher Insurance Brokers Ltd (insurance) £716.24; Chq.622 J Marshall (Salary and expenses) £386.40.
  - e. Any other financial matters - Notification had been received that the precept had been paid. Grants would be paid at the next meeting once we can confirm that the funds have been received.
- 23/24 /48 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD.
- 23/24 /49 **ITEMS FOR FUTURE MEETING(S)** - Payment of grants - Churchyard, School Hall Hire, EWatch; Care of The Pound
- 23/24 /50 **URGENT CORRESPONDENCE** - none.
- 23/24 /51 **DATE OF NEXT MEETING** - Tuesday, 13<sup>th</sup> June at 6.30pm in Catcott School Hall.

The meeting closed at 8.00pm

Chairman .....  .....

Date ..... 13/6/23 .....