

- 19/20/169 **PRESENT** - Cllrs Barnett (in the chair), Pople, Bell and Salter.
- 19/20/170 **ALSO PRESENT:** 3 members of the public.
- 19/20/171 **APOLOGIES FOR ABSENCE** - none received.
- 19/20/172 **IN ATTENDANCE:** The Clerk to the Council.
- 19/20/173 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - none declared.
- 19/20/174 **MINUTES OF PREVIOUS MEETING** - were approved and signed.
- 19/20/175 **VE DAY CELEBRATIONS 8-10th MAY 2020** - There was considerable discussion regarding the possibilities including any joint venture with Edington and/or Chilton Polden Parish Councils. The Vice-Chairman of the CVA was present and outlined some of the ideas they currently had. It was agreed to try to arrange a meeting with representatives from all the following bodies at Catcott School on Tuesday 21st January in Catcott School Hall:- Catcott, Edington and Chilton Polden Parish Councils, Catcott School & PTA, Edington & District History Group, Catcott Village Association, Village Hall Committee. Some ideas for consideration were:- medals for primary school age children, Street party, Maypole dance, wheelbarrow race, flower festival, service at the War Memorial (or the Church if weather bad), May Fair, memorabilia display from WWII in general and locally in particular, 40's evening - music - food rations - dress - memorabilia display - photos. It was noted that the Village Hall are arranging celebrations in the form of concerts on 14th, 15th and 16th with a bring your own picnic in the Hall on 18th together with a film. In view of the number of groups it was agreed to limit attendance to one or two from each group.
- 19/20/176 **FINANCE** -
- Cheques for signature - Chq.499 J A Marshall (Clerk's salary and expenses) £327.72 approved for signature.
 - Precept for 2020-2021 - The Clerk had provided figures in advance and also provided up to date account sheets which were approved. Following discussion Cllr Salter proposed a precept of £8,500. Seconded by Cllr Pople. Carried. This is the same amount as last year.
- 19/20/177 **ITEMS FOR NEXT MEETING** - future grass maintenance areas and VE Day Celebrations 8-10th May 2020, potholes, parking signs at school car park.
- 19/20/178 **URGENT CORRESPONDENCE** - None. C&CD and CPRE literature was put for circulation.
- 19/20/179 **DATE OF NEXT MEETING** - Tuesday 11th February.

The meeting closed at 8.30pm.

Chairman 

Date 11/2/20

- 19/20/180 **PRESENT** - Cllrs Barnett (in the chair), Pople, Bell and Robins.
- 19/20/181 **ALSO PRESENT:** 3 members of the public, DCllr Kingham and CCllr Huxtable.
- 19/20/182 **APOLOGIES FOR ABSENCE** - were received and accepted from Cllr Salter. Cllr Robins had sent apologies for the previous meeting but they had not been received in time.
- 19/20/183 **IN ATTENDANCE:** The Clerk to the Council.
- 19/20/184 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Playing Field being the Council's representative on the committee. DCllr Kingham declared an interest in planning being on the SDC Planning Committee.
- 19/20/185 **MINUTES OF PREVIOUS MEETING** - were approved and signed.
- 19/20/186 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 19/20/187 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that SDC will soon be setting its budget. There is some re-branding going on with a new logo. Some of those present felt that a new logo was an unnecessary waste of money.
- 19/20/188 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable said he has got nowhere with Little Leaze Lane. He will now submit it as a small improvements scheme as he is permitted to put two schemes forward. SCC Council Tax will be set next Wednesday. Adult Social Services are still a main difficulty with the County unable to pay the care workers what they deserve to be paid. Talks are again under way regarding a unitary authority for the area. This would involve a huge saving in senior staff salaries but there would be other costs such as another re-branding. He told the meeting that he covers 14 parishes and the district councillor covers five.
- 19/20/189 **HIGHWAYS**
- Little Leaze Lane road surface - covered in the County Councillor's report.
 - A39 Potholes - the worst will be repaired. The section not yet resurfaced is scheduled to be done in May.
 - White lines at junctions - will be re-painted but the weather needs to be dry.
 - Scotts Lane closure - 19th February for five days although it probably won't take that long.
 - Any other updates - Chilton Road closure - due to continue until 20th March.
 - Problems arising and any other highway matters - Clerk to report Langeland Lane potholes and the road surfaces along Manor Road and Lippetts Way.
- 19/20/190 **PRESENT** - CCllr Huxtable left the meeting.
- 19/20/191 **PLANNING**
- 14/19/00006 - Change of use and conversion of barn to dwelling, formation of turning and revised vehicular access (part retrospective) at Barn to East of Holywell Road, Edington - AMENDED plans - Council looked at the original plans as granted permission and the new plans. After discussion it was agreed that all the original conditions should still stand including with regard to all entrances into the field.
 - 14/19/00008 - Retrospective application for change of use of existing building to holiday let accommodation and retention of double garage/workshop at 2 Scotts Lane - no update at 11/02/2020.
 - 14/20/00001 - Agricultural storage building at Mendip View Farm, 12 Lippetts Way - It was agreed to support this application.

Chairman *G.R. Barnett*Date *10/3/20*

d. Any other planning matters for information - None.

- 19/20/192 **VE DAY CELEBRATIONS - 8-10 MAY 2020** - There is to be another VE Day meeting next Tuesday at 7.30 in the School Hall. Cllr Salter had obtained a selection of sample medals and one of these was chosen for Catcott. The Clerk and Cllr Salter to liaise regarding obtaining the necessary information on the number to order. Inscription to be decided upon once the cost is confirmed.
- 19/20/193 **RLT3 APPLICATION FROM WOOLAVINGTON PARISH COUNCIL** - it was agreed to support this.
- 19/20/194 **FUTURE GRASS MAINTENANCE AREAS** - These are to be:- the Play Area, the War Memorial, the grass verge along to Popular Lane where the Catcott sign is.
- 19/20/195 **SCHOOL CAR PARK SIGNS** - This was discussed following a concern raised by a member of the public. It was agreed that the signs served a useful purpose and that the Council should take no action.
- 19/20/196 **USE OF THE SCHOOL HALL BY THE PARISH COUNCIL** - a letter from the Headmaster will be considered at the next meeting of the Council.
- 19/20/197 **FINANCE**
- a. Accounts check - the Clerk had updated the accounts.
- b. Cheques for signature - the following were approved for signature - Chq.500 J A Marshall (Clerk's pay & expenses) £362.21; Chq.501 SDC (Grass cutting) £192.64.
- c. Any other financial matters - Nic Wall has contacted the Clerk regarding the £500 grant for the kerbing round the War Memorial. The Clerk has told him that the work has been carried out but no invoice has yet been received and she would let him know as soon as it was.
- 19/20/198 **RIGHTS OF WAY, FOOTPATHS - INCLUDING - ANY VOLUNTEERS TO TAKE OVER FROM MR THOMAS** - Nobody had been found to take over this responsibility. The old system of walking the paths annually might be revised as an alternative way forward.
- 19/20/199 **PLAYING FIELD REPORT** - no update.
- 19/20/200 **PARISH PLOT** - no update.
- 19/20/201 **ACCESSIBILITY COMPLIANCE** - the Clerk reported that she needed to look into this in detail and warned that it might require some additional expenditure.
- 19/20/202 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - 999 ambulance call handling; Cllr Bell said that when the weather improves he hopes to be able to survey the local finger posts prior to improvement work.
- 19/20/203 **ITEMS FOR NEXT MEETING** - There are two small bridges on the Catcott to Burtle road and there is no warning sign at either end. Large vehicles have trouble turning round. There is only one warning sign at the Catcott bridge itself. The Clerk said she would contact Highways about this.
- 19/20/204 **URGENT CORRESPONDENCE** - none.
- 19/20/205 **DATE OF NEXT MEETING** - Tuesday 10th March 2020

The meeting finished at 8.25pm

Chairman

G.R. Barnett

Date

10/3/20

- 19/20/206 **PRESENT** - Cllrs Barnett (in the chair), Salter, Pople, Bell and Robins.
- 19/20/207 **ALSO PRESENT:** 6 members of the public and DCllr Kingham.
- 19/20/208 **APOLOGIES FOR ABSENCE** - were received and accepted from CCllr Huxtable.
- 19/20/209 **IN ATTENDANCE:** The Clerk to the Council.
- 19/20/210 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the Playing Field being the Council's representative on the committee. She also declared an interest in planning applications 14/20/00002 and 14/20/00003. Cllr Bell declared an interest in planning application 14/20/00003. DCllr Kingham declared an interest in planning being on the SDC Planning Committee.
- 19/20/211 **MINUTES OF PREVIOUS MEETING** - were approved and signed.
- 19/20/212 **UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - none.
- 19/20/213 **DISTRICT COUNCILLOR'S REPORT** - DCllr Kingham reported that SDC had set its Council Tax with a small increase. There should be no cuts in services. SDC is monitoring the coronavirus situation with 122,000 residents in the district. The SDC owned petrol station in Bridgwater has brought in revenue.
- 19/20/214 **COUNTY COUNCILLOR'S REPORT** - CCllr Huxtable had spoken with the Clerk. Funds for the Little Leaze Lane small improvements scheme would not be available until October. He also said that SCC has a list of self funding things parishes can do.
- 19/20/215 **HIGHWAYS**
- a. Little Leaze Lane road surface - no action will be taken before October. See CCllr Huxtable's report.
 - b. White lines at junctions - will be refurbished in the new financial year.
 - c. Langland Lane potholes - supposedly done. The worst one remains. Ask Highways to take another look.
 - d. Road surface along Manor Road and Lippetts Way - this is deemed to be satisfactory.
 - e. Any other updates
 - i. Grass verge - the verge opposite the end of Little Leaze Lane had been reported but no action is to be taken at present.
 - ii. Signage at the bridge on the Nydon - The Clerk is awaiting a response regarding the 7 ton limit sign at this bridge. It is only present in one direction. The bridge was strengthened in the past. There are no signs at the little bridge at Burtle. Clarification is sought as lorries have great difficulty turning when they get as far as the bridge and if there is a weight restriction they need warning at each end of the road.
 - f. Problems arising and any other highway matters - the Clerk was asked to request rumble strips and 'SLOW' written on the road at the entrance of the village from the Shapwick direction.
- 19/20/216 **PRESENT** - DCllr Kingham left the room.
- 19/20/217 **PLANNING**
- a. 14/19/00006 - Change of use and conversion of barn to dwelling, formation of turning and revised vehicular access (part retrospective) at Barn to East of Holywell Road, Edington - AMENDED plans - granted.
 - b. 14/19/00008 - Retrospective application for change of use of existing building to holiday let accommodation and retention of double garage/workshop at 2 Scotts Lane - no update at 04/03/2020.

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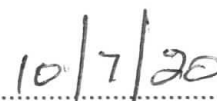
- c. 14/20/00001 - Agricultural storage building at Mendip View Farm, 12 Lippetts Way - no update.
- d. **PRESENT** - Cllr Pople left the room.
- e. 14/20/00002 - Erection of dwelling on site of existing cattle shed plus garage and formation of access and driveway (revised scheme) - Supported. (The applicant advised that a further amendment would be forthcoming shortly.)
- f. **PRESENT** - Cllr Bell left the room.
- g. 14/20/00003 - outline permission for three dwellings at 6 Brook Lane - supported.
- h. **PRESENT** - Cllrs Pople and Bell returned to the room.
- i. 14/20/00004 - erection of extension at 42 Manor Road - supported.
- j. **PRESENT** - DCllr Kingham returned to the room.
- k. Any other planning matters for information - None.
- 19/20/218 **VE DAY CELEBRATIONS - 8-10 MAY 2020** - There is to be another VE Day meeting next Tuesday at 7.30 at 2 Langland Lane. The medals have been ordered. Slips delivered to all houses and a box placed in the school for replies. Various activities are progressing.
- 19/20/219 **USE OF THE SCHOOL HALL BY THE PARISH COUNCIL** - the Clerk has requested advice from our insurers as to whether we would be covered by our existing insurance. No reply as yet. Agreed to leave the matter in abeyance for the time being.
- 19/20/220 **FINANCE**
- a. Accounts check - the Clerk had provided updated the accounts and statements. Accounts approved.
- b. Cheques for signature - the following were approved for signature - Chq.502 J A Marshall (Clerk's pay & expenses) £370.27.
- c. RLT2 funds - The Council now has £4,758 available for new equipment for the playing field. The Clerk noted that Edington and Burtle between them have £1,566 with no facilities to spend it on
- d. Any other financial matters - none.
- 19/20/221 **RIGHTS OF WAY, FOOTPATHS** - David Thomas said that as nobody had come forward he was prepared to organise footpath walks a couple of times a year. This was gratefully accepted.
- 19/20/222 **PLAYING FIELD REPORT** - no update.
- 19/20/223 **PARISH PLOT** - no update.
- 19/20/224 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - C&CD; CPRE newsletter; coronavirus info (to be put on noticeboard); Cluster meeting at Bridgwater Thurs 26 March at 7pm.
- 19/20/225 **ITEMS FOR NEXT MEETING** - none.
- 19/20/226 **URGENT CORRESPONDENCE** - none.
- 19/20/227 **DATE OF NEXT MEETING** - Tuesday 14th April 2020

The meeting finished at 8.15pm

Chairman



Date



The Clerk had carried out a risk assessment. Attendees were asked to wear face masks and observe social distancing. As no public had turned up provision for their social distancing was not required but had been allowed for.

- 20/21/1 **PRESENT** - Cllrs Barnett (in the chair), Salter, Pople, Bell and Robins.
- 20/21/2 **ALSO PRESENT:** 0 members of the public.
- 20/21/3 **APOLOGIES FOR ABSENCE** - none received.
- 20/21/4 **IN ATTENDANCE:** The Clerk to the Council.
- 20/21/5 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - none.
- 20/21/6 **MINUTES OF PREVIOUS MEETING** - were approved and signed.
- 20/21/7 **RESOLUTION** - the following resolution which had already been agreed via email consultation with all councillors at the start of the Covid19 pandemic was put to the meeting:-

- i. In light of the Coronavirus (Covid-19) pandemic and government advice, this council resolves that:-
- (1) Should the Council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the Council's agreed budget and previously authorised expenditure.
 - (2) Any decisions taken under (1) above will be taken, whenever possible, in consultation with councillors.
 - (3) The authority to decide the Council's response to planning applications to be delegated to the Clerk following consultation with councillors whenever possible.-
 - (4) The provisions outlined in resolution (1) to (3) above will override any requirements to the contrary in the Council's Standing Orders, Financial Regulations and Terms of Reference.
- ii. The above resolution, to be effective retrospectively from the start of the Covid pandemic, was proposed by Cllr Salter, seconded by Cllr Pople and carried unanimously.

20/21/8 FINANCE

- a. External Audit - (All the paperwork had been sent to councillors in advance of the meeting.)
- i. The Annual Governance Statement and Accountability for 2019-2020 - confirmed and signed by the Chairman and the Clerk.
 - ii. The Annual Accounting Statements for 2019-2020 - Confirmed and signed by the Chairman. The Clerk had signed on 30/04/2020.
 - iii. The Certificate of Exemption for 2019-2020 - confirmed and signed by the Chairman and the Clerk.
- b. Accounts check - the Clerk had taken up to date accounts and statements but forgot to hand them out! She delivered them to councillors later.
- c. Cheques for signature - the following were approved for signature - Chq.514 SALC(subscription) £148.75; Chq.515 J A Marshall (Salary and expenses)£360.52; Chq.516 Catcott Parish Council (transfer to NS&I) £10,000.00. The following cheques had been signed since the previous meeting:- Chq.503 McAfee (software) £89.99;Chq.504 Running Imp (Memorabilia for VE Day) £151.26; Chq.505 Information Commissioner (Data Protection) £40.00; Chq.506 J A Marshall (Salary and regular expenses April) £322.47; Chq.507 J A Marshall (Salary and regular expenses May) £322.47; Chq.508 Came and Company (Insurance) £356.53; Chq.509 R Young (Internal Audit) £20.00; Chq.510 Drainage Board (Drainage rates Parish Plot) £26.65; Chq.511 CPRE (subscription) £40.00; Chq.512 St Peter's Church (grant to assist with churchyard maintenance) £510.00; Chq.513 J A Marshall (Salary and regular expenses) £322.47.

20/21/9 PLANNING

- a. 14/20/00006 - Change of use and conversion of builder's store to dwelling - The site was not enclosed at all so everyone was able to have a good look around. A specific search was made for any evidence of work having been started on erecting a wind turbine in the past. No evidence of this was found. There were some aspects of the application and/or accompanying documents over which there were a few concerns. These included: the wind turbine base which could not be found; sewage disposal at an appropriate distance from the proposed dwelling; borehole/well/water source and the quality of the water (it is known that a recent borehole in the village produced water of an unsatisfactory quality for cattle to drink). It is noted that the drove is not in the ownership of the site owner and it is understood that an easement for electricity and water services to be installed is unlikely to be granted. An application for a wind turbine had been granted permission in 2008 (14/08/00015) and this permission would have lapsed in 2011 if work had not been started. There was no evidence that work had started so it was assumed that permission had lapsed although building control should be able to confirm one way or another. The Council felt that although it would not object to the application for the actual conversion of the building it would like clarification on the points of concern raised and felt that they should, if valid, be put on record.

20/21/10 OTHER MATTERS FOR INFORMATION -

- a. The Clerk had sent off a VAT claim form via Royal Mail in April but there was no response to date.
- b. The Clerk asked for confirmation of responses from councillors regarding areas for grass cutting by SDC. It was confirmed that all the original plus the additional areas should be cut.

The meeting closed at 2.50pm.

Chairman 

Date 27/10/20

The Clerk had carried out a risk assessment. Attendees wore face masks and observed social distancing. Attendees contact details recorded.

- 20/21/11 **PRESENT** - Cllrs Barnett (in the chair), Salter, Pople, Bell and Robins.
- 20/21/12 **ALSO PRESENT**: 3 members of the public.
- 20/21/13 **APOLOGIES FOR ABSENCE** - received from CClr Huxtable and Dcllr Kingham.
- 20/21/14 **IN ATTENDANCE**: The Clerk to the Council.
- 20/21/15 **DECLARATIONS OF INTEREST AND CONSIDERATION OF ANY DISPENSATIONS REQUIRED** - Cllr Pople declared an interest in the playing field being the Council's representative on the committee.
- 20/21/16 **RATIFICATION OF ACTIONS TAKEN SINCE PREVIOUS MEETING** - No actions had been undertaken without full email or telephone consultation with all councillors. All actions approved.
- 20/21/17 **ESSENTIAL UPDATES ARISING FROM PREVIOUS MEETINGS AND NOT LISTED** - None.
- 20/21/18 **DISTRICT AND COUNTY COUNCILLORS' REPORTS** - No reports as neither present.
- 20/21/19 **HIGHWAYS** -
- a. Any updates on previous problems - none.
 - i. Flooding at The Crown - Cllr Salter reported on recent steps taken by private individuals to relieve the problem. There were drains that Highways knew nothing about and although it is thought that these might have been established in the past by previous occupiers of the pub when a field was changed to a car park this is speculation. A large quantity of silt had been removed from the drainage system.
 - ii. Old School Lane - the culvert in the ditch on the South side of Lippetts Way, where concrete blocks had been put in place around the entrance is causing concern. These get nudged by vehicles and are now in danger of falling in and blocking the entrance to the culvert. If it is blocked water will again flood over the road, down Old School Lane and on to private properties.
 - iii. Clerk to contact Highways.
 - b. Speed Indicator Device - Edington Parish Council are considering investing in a Speed Indicator Device (SID). They wanted to know if Catcott and Chilton Polden would be interested in joining in on a shared basis. It was agreed that Catcott is interested in pursuing this further with a view to joining in if appropriate.
 - c. Problems arising and any other highway matters -
 - i. Langland Lane potholes - potholes in need of attention were again to be reported to Highways.
 - ii. Little Leaze Lane - the greatly worn sides to the lane resulted in a raised middle section. Low slung cars were grounding on this. When the Crown ditches were cleared the north side ditch of this lane was also cleared.
- 20/21/20 **PLANNING**
- a. Planning applications for consideration - None. Any received so far during Covid 19 had been forwarded on to councillors and responded to following consultation. An application along Little Leaze Lane had been refused.
 - b. Any other planning matters for consideration - The Clerk was asked to contact SDC Planning Department regarding work going on in Steel Lane where a single storey extension is being replaced by a two storey one without planning permission.
- 20/21/21 **FINANCE**
- a. Accounts check - Copies of the accounts up to date together with copies of the latest statements were provided for councillors and approved.
 - b. Clerk's salary rise in line with national agreement and contract of employment - this had previously been agreed via email with all councillors. This was approved.
 - c. Cheques for signature and cheques issued since last meeting - No cheques for signature at the meeting but cheques signed since the last meeting were approved.
 - d. RLT2 funds - no update.
 - e. Any other financial matters - Printer - the Clerk reported that she was having trouble with the Council printer. It was agreed that the system should revert to the Clerk using her own printer and charging for the cost involved as previously.
- 20/21/22 **RIGHTS OF WAY/FOOTPATHS** - no update.
- 20/21/23 **ACCESSIBILITY REGULATIONS** - the Clerk reported on minor problems which are in the process of being addressed.
- 20/21/24 **PLAYING FIELD REPORT** - Cllr Pople reported on the latest official safety check. The main problem was the spike left since the removal of the old roundabout.
- 20/21/25 **PARISH PLOT** - This should have been flailed. Mr Porter had agreed to do it but no invoice had yet been received. Cllr Barnett would look to see if it had been done.
- 20/21/26 **ITEMS FOR INFORMATION, CIRCULATION, DISTRIBUTION** - The poppy wreath for Remembrance Day had been collected. Cllr Barnett would lay the wreath. Cllr Barnett would get this year's Christmas tree as he could obtain a better price than the CVA; the Council to reimburse him. Some people have expressed great concern regarding the new on-line system for making appointments at the surgery. The 'Ask My GP' system is not suitable for everyone. The Clerk to write to the surgery expressing the Council's concern over this and the way it is being notified to patients and handled on the phone.
- 20/21/27 **ITEMS FOR NEXT MEETING** - none.
- 20/21/28 **URGENT CORRESPONDENCE** - none.
- 20/21/29 **DATE OF NEXT MEETING** - to be arranged in due course in light of Covid 19.

The meeting closed at 8.05pm.

Chairman G. R. Barnett

Date 8/3/21